

Requirements

Due to the high demand for programs to be added to the CEBC Programs Registry, the CEBC will likely only review programs that meet the following criteria:

1. At least one randomized controlled trial on the outcomes of the program has been published in a peer-reviewed journal (In Press articles are allowed, when accompanied by documentation from the journal) AND
2. The program must meet all criteria for at least one of the [CEBC topic areas](#) AND
3. A book or manual that describes how to implement the program is available and/or the developers or program representatives are willing to provide training or consultation on the program to external agencies who want to implement the program.

Open Submission Process

The CEBC adds a limited number of programs in existing topic areas each year. The CEBC has an open window for submission of programs every year. To find out when the next opportunity will be, they should go to Question 2b on the FAQs page (www.cebc4cw.org/faqs-2/). During the open submission window, interested developers/program representatives are asked to complete a quick online form about their program and given access to a multiple page questionnaire in Microsoft Word. Those who are not affiliated with the program should contact the program directly and provide a program representative with the link above so that they can submit the program themselves.

All required information will need to be completed by the deadline for a program to be considered, including:

- Completing the entire program questionnaire AND
- Submitting copies of ALL published, peer-reviewed research articles that are cited in the Relevant Research section of the questionnaire
 - The CEBC will only review programs in which electronic copies of all articles are submitted. Please do not refer to a bibliography or a website in lieu of submitting articles.

Submission of the program does not guarantee the program will be added to the CEBC website. The CEBC will confirm receipt of the program questionnaire via email. The CEBC review process takes **at least** six months to complete. If you have questions about the process, please go to the Contact CEBC page (<http://www.surveygizmo.com/s3/1817921/CEBC-Contact-Us-copy>) to submit your question using the “Other” option under reason for contacting.